## How do I verify the status of my application?

## **Civil Fingerprinting Screening Services**

All criminal record verifications are processed in the order in which they are received. The RCMP will not expedite any application because this will adversely affect all other individuals awaiting their results.

If you have recently requested a criminal record verification, please note the following wait times:

• Three business days if your fingerprints were submitted electronically and you do not have a criminal holding (Record of being fingerprinted)

If you have ever been fingerprinted by a police force in Canada for an offense regardless of the outcome no matter how long ago it was;

- Not Guilty
- · Charges dismissed
- · Charges withdrawn
- Peace Bond
- · Conditional Discharge
- · Un-Conditional Discharge
- · Sine Die Adjournment
- Probation

Your fingerprints are on file and your application may take in excess of 120 days to process.

If you would like to enquire about the status of your application, please do so only after the wait time has passed. The RCMP will not respond to your request if it is still within the aforementioned timeframes.

If your application has taken longer than the times indicated and you require an update on the status of your application, please email <a href="mailto:CCRTIS-SCICTR@rcmp-grc.gc.ca">CCRTIS-SCICTR@rcmp-grc.gc.ca</a> providing **ONLY** the following information:

- · Your full name
- · Your date of birth
- · Type of application you submitted
- Date your application was submitted to the RCMP
- DCN Number if available
- Daytime phone number where you can be reached on weekdays

Please do not submit more than one request. They will respond to you as soon as possible.

It is suggested that if you fall into one of these categories;

- Not Guilty
- · Charges dismissed
- · Charges withdrawn
- · Conditional Discharge
- Un-Conditional Discharge

You contact the Police Department that took your fingerprints originally and request that they be removed from the RCMP holding Bank.